

Visionable – video clinics. Admin guide

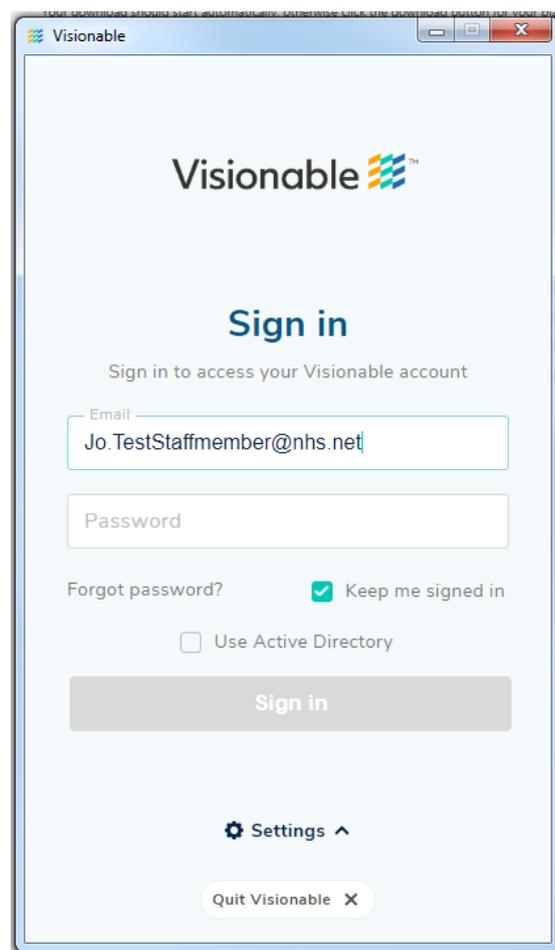
Visionable is a cloud based video consultation service and software used to conduct remote clinics, consultations and meetings between staff and patients, reducing the need for travel for both staff and patients.

HOW TO ACCESS VISIONABLE

Visionable has two parts:

1. Desktop app. for the video clinics.
2. A web-based application for scheduling and seeing patient lists.

Once you have registered for Visionable Account, the Visionable App will be on your desktop and should be on the Task Bar at the bottom of your screen (See Appendix A if not)





When using the APP, always check that the “Settings” are ruh.visionable.com

Enter your username and password, click on “Sign In”

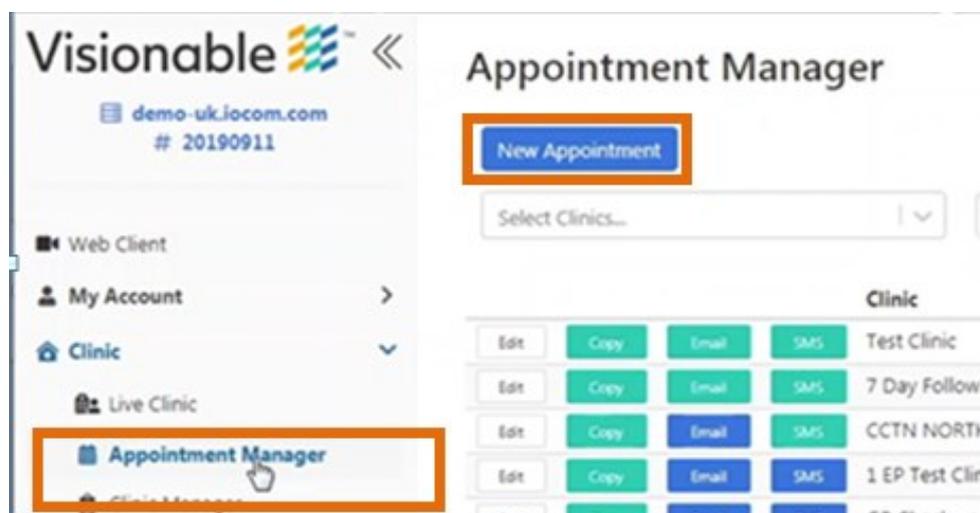
To open the Web Based application, make sure you are in Google Chrome (Click ) go to ruh.visionable.com and sign in with the same username and password

CREATING AN APPOINTMENT

This is done using the Visionable Website.

Click Live Clinic  Clinic > > Appointments Manager > click

[New Appointment](#)



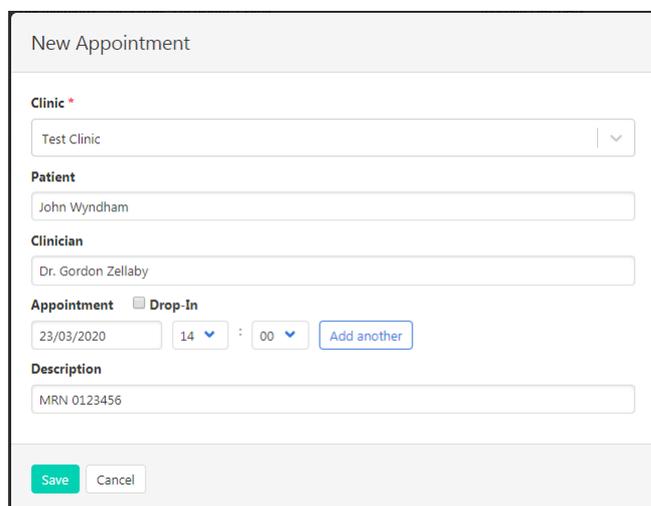
Search for the relevant clinic. You can filter by service or your own custom settings (see Filters).



Enter clinic details in “New Appointment” window. Ensure you enter the MRN in the description.

You have the choice to create a Drop-In appointment, if the patient is going to be contacted straight away, or a scheduled appointment if you are creating an appointment for the future.

Click 



New Appointment

Clinic *
Test Clinic

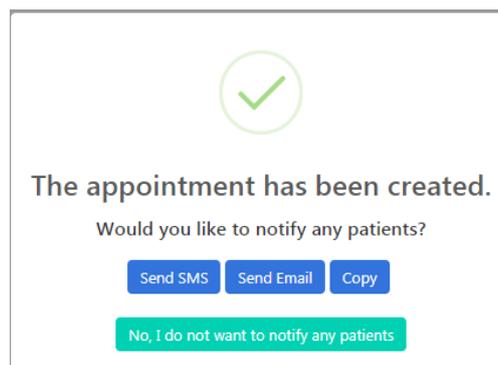
Patient
John Wyndham

Clinician
Dr. Gordon Zellaby

Appointment Drop-In
23/03/2020 14 : 00 Add another

Description
MRN 0123456

Save Cancel





The appointment has been created.

Would you like to notify any patients?

Send SMS Send Email Copy

No, I do not want to notify any patients

The system will now ask you to send a text message (SMS) or email to the patient.

Select which one to use, (copy will copy the link (for the appointment) to the clip board and you can then use email to send to the patient or anyone else) and the system will send the appointment link to the patient, below is an example sent by text.



09:11

Appointment Reminder

Please click on the link below to join your video consultation appointment on 19/03/2020 at 09:15. You are able to join up to 10 minutes prior to the actual time of your appointment.

<https://ruh.visionable.com/clinic?id=45d624c1-873d-4fd0-823b-a65540d45c98>



Tap to load preview



5 min

Sender doesn't support replies



Appendix A – FAQ

I cannot find the Visionable APP

Step 1. When you log on to your computer the App should appear in your Task bar at the bottom of the screen

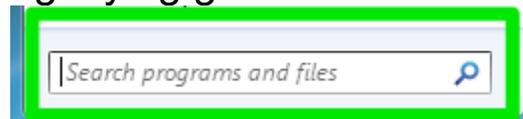


. If not go to the small up arrow on the systems tray (bottom right) bar  and Click on

the Visionable Icon



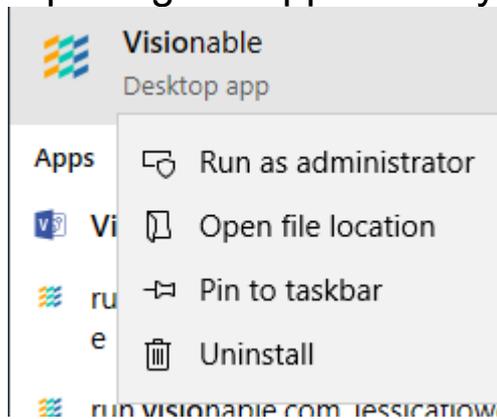
Step 2. Or Search for it (depending on the Windows version you have either the magnifying glass  or



click on the start icon



Before opening the application you can right Click and



select

“Pin to Taskbar”